

CITY OF FLORALA

Operations Department Employee Job Description

Job Responsibilities

- 1 Assists in carpentry layout work, patches streets; digs holes; lays asphalt or milling; pours cement; cuts weeds; builds and repair fences; lays gutters and sidewalks.
- 2 Operate specialized equipment such as dump trucks, sanders, front end loaders, garbage boom truck, tractors and bush hogs, and side boom cutters.
- 3 Hauls milling, sand, gravel, lime and gravel from place of purchase to work sites.
- 4 Responsible for preventative maintenance for flood control. Cleaning and reshaping ditches.
- 5 Check vehicles and equipment to insure proper and safe operations; perform routine maintenance and emergency repairs; reports mechanical problems to supervisor.
- 6 Repairs plumbing in restrooms, drinking fountains, and leaky valves.
- 7 Maintain City landscapes; plants and maintains plants and small trees.
- 8 Pick up trash. Household and limb debris.
- 9 Mows, trims, edges, and waters lawns. Cuts and cleans up uncontrolled weeds.
- 10 Installs, maintains, and repairs recreation equipment.
- 11 Responds to and repairs all City property as needed.
- 12 Repair storm drains and clean ditches as needed to control the flooding of streets and highways.
- 13 Remove nuisance animals and deceased animals as needed.
- 14 May be required to perform various other duties as assigned by Operations Department.

Physical Requirements: Must be physically fit to stand, walk, sit, crouch, climb, and kneel on a regular basis; must be able to regularly lift or move up to 25 pounds and frequently lift or move up to 100 pounds.

Working Conditions:

- Indoor/Outdoor work environment
- Seasonal heat and cold, temperature changes and adverse weather conditions
- Exposure to fumes, dust, odors, pollen, etc.
- Emergency call-out when needed

Minimum Qualifications:

- Preferred experience in street maintenance
- Skilled in lawncare and/or landscaping

- Ability to operate such equipment as bulldozers, backhoe, lawn mowers, edgers, weed eaters, etc.
- Possess a high school diploma or GED
- Possess a current and valid driver's license
- Must be insurable
- Pass a pre-employment background check and an initial drug screen

Salary will be assigned according to years of experience and grade on the Florala Compensation Plan for New Hires.

The City of Florala is an equal opportunity employer.